



Republic of the Philippines  
**Unified Student Financial Assistance System for Tertiary Education**

Ground Floor, Bldg. E, UP Ayala Land Technohub Complex, Commonwealth Ave. Diliman Quezon City  
Email: unifastsecretariat@ched.gov.ph



**MEMORANDUM FROM THE OFFICE OF THE EXECUTIVE DIRECTOR  
SLPTE-ST-02-2019**

**For : ALL PRESIDENTS AND OFFICERS-IN-CHARGE OF  
PRIVATE HIGHER EDUCATION INSTITUTIONS,  
STATE UNIVERSITIES AND COLLEGES AND  
CHED-RECOGNIZED LOCAL UNIVERSITIES AND COLLEGES  
CHED REGIONAL DIRECTORS**

**Attention: UNIFAST REGIONAL COORDINATORS**

  
**From : ATTY. CARMELITA YADAO-SISON MNSA, Ph.D., CESE**  
OIC, Executive Director IV

**Subject : SUBMISSION OF APPLICATIONS FOR THE STUDENT LOAN PROGRAM  
FOR TERTIARY EDUCATION – SHORT-TERM BASIS**

**Date : July 22, 2019**

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Pursuant to the pertinent provisions of R.A. 10931 or the *Universal Access to Quality Tertiary Education Act* on the Student Loan Program, particularly Section 8, and Memorandum Circular 2018-0003 entitled *Guidelines on the Student Loan Program for Tertiary Education - Short-Term Basis* (SLPTE-ST) and UniFAST Board Resolution No. 2018-030, the undersigned issued on May 10, 2019, Memorandum No. SLPTE-ST-01-2019 regarding the implementation of the said program.

In Memorandum No. SLPTE-ST-01-2019, we advised that templates and forms will be provided by the UniFAST Secretariat to Higher Education Institutions to facilitate compliance with the above memorandum and expedite processing of the applications. In this regard, we are hereby furnishing you a copy of the **Student Loan Application Form** to be accomplished by the student-borrower attaching therewith documents to support the loan application.

Please endorse the first batch of student loan applications to the UniFAST Secretariat through the CHED Regional Offices on or before August 15, 2019. The processing of student loan applications will be done on a first come, first-served basis as it reaches the UniFAST Secretariat.

cc: **Dr. J. Prospero E. De Vera III**  
Chairman, CHED and UniFAST Governing Board

